**Documents Required to Apply for Research Studies (Ph.D)**

**For Candidates from Non-Israeli Institutes**

Applications are processed only after completing the online registration process, including submitting all the required documents.

After completing the online process, please notify the relevant person at the Authority for Research Students:

1. **Candidates from Israeli institutes**

Humanities and Social Sciences

Applications for the Faculties of Humanities, Social Work and Social Welfare, Education – Ms. Ayala Mesinger, ayalame@savion.huji.ac.il

Applications for the Faculties of Social Sciences, Business Administration, Law -

Ms. Yamit Spitzen, yamitsp@savion.huji.ac.il

Experimental Sciences

Applications for the Faculty of Science, School of Engineering and Computer Sciences – Ms. Sharon Haliva, sharonh@savion.huji.ac.il

Applications for the Faculty of Medicine, Dental Medicine, Schools of Pharmacy, Public Health, Nursing, Occupational Therapy – Ms. Ora Kartman, oraka@savion.huji.ac.il

Applications for the Faculty of Agriculture, ELSC – Ms.Tamar Feldman, tamarj@savion.huji.ac.il

1. **Candidates from non-Israeli Institutes**

Humanities and Social Sciences & Experimental Sciences - Ms. Yusra Kirresh, rsassist@savion.huji.ac.il

**Please note:** In some cases, candidates will be required to present the original diplomas and records of studies at the Authority for Research Students upon their arrival to Israel, before the beginning of their PhD studies.

Please upload the documents as listed below

|  |  |  |  |
| --- | --- | --- | --- |
|  | Document | enclosed  | Files names |
| A | [Application form](http://www.research-students.huji.ac.il/en/file/candidateformoverseasonline) (for candidates who hold a Master's degree with thesis or candidates in the direct track towards PhD)Or[Application form](http://www.research-students.huji.ac.il/en/file/candidateformoverseasconditional-statusonline) (for candidates in the final academic year of their Master's degree) |[ ]  Lastname\_Firstname\_AF |
| B | [Approval of designated advisor](http://www.research-students.huji.ac.il/en/file/advisor-consent-form)If among the designated advisors there is a second advisor outside the Hebrew University, who is not from a recognized academic institution from Israel or abroad, please attach his / her CV and list of publications |[ ]  Lastname\_Firstname\_SC |
| C | [Candidate Advisor Declaration](http://www.research-students.huji.ac.il/en/file/candidate-advisor-declaration)Please note, if you mark a section of sections 3-8 in the declaration form, you are required to attach an explanatory letter |[ ]  Lastname\_Firstname\_DEC |
| D | Explanatory letter as for item O (only if required according to the declaration form) |[ ]  Lastname\_Firstname\_DEC\_letter |
| E | Letter indicating Intentions of Research The candidate will specify the motives for his/her choice of research in the field, will indicate the topics of research, expectations for achievements and the estimated contribution of his/her work to the field of research.**Applicants in the Experimental Sciences** are required to submit a 1-2 pages long document (~ 600 words) titled ‘Research Intentions’. The title should include the research title and the names of the candidate and the supervisor. The document should include: A brief introduction containing a description of the open questions, the research hypothesis, objectives, a short research plan describing the main approaches to be taken for each objective, and the rationale for how the proposed approach will answer the open questions and objectives. The documents will be signed by both the candidate and the supervisor.**Humanities and Social sciences** – Candidates who are applying to the **Institute of Judaism, Archeology, Cognitive Sciences, Geography, Business Administration and Criminology** will prepare a letter of intentions of research according to the [following guidelines.](http://www.research-students.huji.ac.il/node/18840)Candidates who are applying to **all other departments** will prepare a letter of intentions of research according to the [following guidelines.](http://www.research-students.huji.ac.il/node/18841) |[ ]  Lastname\_Firstname\_RI |
| F | Curriculum Vitae |[ ]  Lastname\_Firstname\_CV |
| G | Bachelor Diploma (original language) |[ ]  Lastname\_Firstname\_BD |
| G1 | Bachelor Diploma (English translation) |[ ]  Lastname\_Firstname\_BD\_TR |
| H | Records of Studies for Bachelor Degree (original language). Please upload the official transcripts(i.e., on logo paper, stamped and signed by the institution) |[ ]  Lastname\_Firstname\_BROS |
| H.1 | Records of Studies for Bachelor Degree (English translation). Please upload the official transcripts(I.e., on logo paper, stamped and signed by the institution) |[ ]  Lastname\_Firstname\_BROS\_TR |
| I | Master Diploma (original language)orAn official letter detailing the assignments remaining to complete the Master's degree (for candidates in the final academic year of their Master's degree-original language).orCandidates in the direct track will submit the Faculty confirmation that they have successfully completed the direct track requirements |[ ]  Lastname\_Firstname\_MD Lastname\_Firstname\_R\_MD |
| I.1 | Master Diploma (English translation)orAn official letter detailing the assignments remaining to complete the Master's degree (for candidates in the final academic year of their Master's degree-English translation( |[ ]  Lastname\_Firstname\_MD\_TRLastname\_Firstname\_R\_TR\_MD |
| J | Records of Studies for Master Degree (original language). Please upload the official transcripts.( i.e., on logo paper, stamped and signed by the institution)Candidates who have not yet completed their Master's studies will submit a partial, official, transcript of the Master's degree, which includes the intermediate grade average. (original language). Please upload the official transcripts. |[ ]  Lastname\_Firstname\_MROS |
| J1 | Records of Studies for Master Degree (English translation). Please upload the official transcripts (i.e., on logo paper, stamped and signed by the institution)Candidates who have not yet completed their Master's studies will submit a partial, official, transcript which includes the intermediate grades average (English translation). |[ ]  Lastname\_Firstname\_MROS\_TR |
| L | Abstarct (in English) o the f Master’s Thesis (5% of the thesis)  |[ ]  Lastname\_Firstname\_Abstract |
| M | Full Master thesisThe Authority for Research Students reserves the right to request the submission of the evaluation reports on the Master’s thesis |[ ]  Lastname\_Firstname\_Thesis |
| N | 2 Letters of Recommendation (one letter from the Master thesis advisor, the second letter should be from a faculty member in the academic track, who is familiar with the candidate’s research work) + [Academic Reference Forms](http://www.research-students.huji.ac.il/file/reference-form)The letters and forms should be sent directly to the Authority for Research Students email address  |[ ]  Lastname\_Firstname\_AR\_1;Lastname\_Firstname\_AR\_2 |
| O | A certificate indicating the candidate’s English knowledge level - Required only in cases where the degree are from non-English speaking countries.For further information - <http://www.research-students.huji.ac.il/en/foreign-students> |[ ]  Lastname\_Firstname\_eng |
| R | Hebrew knowledge level - Required only in the Humanities and Social Sciences, from applicants from abroadFor further information - <http://www.research-students.huji.ac.il/en/foreign-students> |[ ]  Lastname\_Firstname\_Heb |
| P | Identification Document (ID / Passport) |[ ]  Lastname\_Firstname\_ID |

Additional documents

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| --- | --- | --- |
| Academic Unit | Description  | Link to form |
| Candidates for studies in the **Faculty of Agriculture** | Candidates are required to propose a list of members for the advisory committee using this form. The committee will be appointed after admission.  | <http://www.research-students.huji.ac.il/en/file/stagebcommitteeproposal>Further information regarding additional academic requirements and their timetable at the Faculty of Agriculture, please find in the following link :<https://study.agri.huji.ac.il/phd-regulations> |

**Additional Comments**:

• Students in the direct track in the Experimental Sciences are not required to submit letters of recommendations and an abstract of a thesis.

\* Candidates with publications may submit relevant publications that will be forwarded to the Doctorate Committee as part of their application. Please name the files as: Lastname\_firstname\_pp1; lastname\_firstname\_pp2, etc.